



# SCHOOL POLICIES & REGISTRATION

*Welcome to Hands-On Music. Our mission is to make music accessible by providing musical opportunities to people of all ages and abilities.*

## Policies

**At Hands-On Music, we want to make sure everyone – students, parents, teachers – is treated fairly.**

There are two categories of students: **regular weekly students** and **students who schedule as they go** (mainly available to adults). Our policies are the same for both categories of student, with one basic difference. In either category, when you are scheduled for a lesson, you are financially obligated for that lesson time. The difference is that when you are enrolled in our regular weekly program, you are guaranteed the same time each week. When you schedule lessons as you go, we can't guarantee the same day and time will be available.

**Lesson length** We recommend 45 minutes or 1 hour for older children and adults. Half hour lessons are available only for younger students unless other arrangements are discussed.

### Regular weekly students

Lessons, ensembles and classes are held on a weekly basis and are paid for in advance by the calendar month, unless other arrangements are made. When you start, in order to assure student and teacher are a good match, we recommend you take two lessons before committing to ongoing lessons. Then, once you have a regularly scheduled time, lessons must be paid for whether they are taken or missed, regardless of reason for absence.

### Schedule-as-you-go students (available to adults or by special arrangement)

We've observed that regular lessons are the most effective way to progress. We also understand there may be challenges making a commitment to a weekly lesson, so we offer adults the option to schedule lessons on a per lesson basis. Again, once a lesson is scheduled, you are financially obligated for that time.

### How we handle absences

We don't like being paid to not teach, but as a small, caring school and studio, we require consistency (as do our students). As soon as you know your lesson will be missed, you must call or text the office.

**Additional time, rescheduled lessons** When possible, as a courtesy, we will reschedule a missed lesson at another time in the same week, or arrange for extra time to be added onto future lessons. Occasionally, at our option, we may offer a make up lesson at a later time.

**Inclement weather** In the event of questionable weather conditions, contact the office. Every reasonable effort will be made to reschedule lessons missed due to inclement weather.

All lessons missed due to teacher absence will be made up.

**Hands-On Music** 27 Center Street, Brandon, VT  
Office phone 802 247-2700  
Cell/text 802 345-1714

*Mailing address:* PO Box 234, Brandon, VT 05733  
[info@WholeMusicLearning.com](mailto:info@WholeMusicLearning.com)  
[www.HandsOnMusicVT.com](http://www.HandsOnMusicVT.com)



## **Instruments & Equipment**

It is assumed that students will acquire appropriate instruments and equipment to maximize their abilities to learn to play in a musically fulfilling way, and we can help!. Because all of our teachers are professional musicians, we can advise and assist you in numerous ways, such as how to select the right instrument, and equip and set up your home practice studio, allowing you to most easily find your way into playing music. We also have a store, where we now offer our students a 10% discount on certain items.

We're here to join and guide you in your musical journeys. Please count on us as a valuable resource to help you understand and reach your musical goals.

## **Tuitions (as of Fall 2015)**

### **Private lessons on drums & percussion, guitar & bass, voice & piano**

1 hour \$55, ¾ hour \$44, half hour \$30. We require one additional lesson's tuition, to be paid at the time of registration, which is held on account and applied to the student's final lesson. In the event a student withdraws before this payment can be applied, this amount is not refundable.

### **Semi-private lessons, group classes and ensembles**

\$20 per student for classes of 2 and 3 students, \$18 per student for classes of 4 or more. Classes are payable in blocks of 4.

### **Sally's Music Circle**

\$12 per student per class plus \$20 for CD/songbook (one each season). Classes are payable in 4 or 5 week sessions and payment is required prior to the first class.

### **Adult jams, drum circles and other group events**

Tuitions vary, please inquire.

### **Financial aid**

We try to not turn anyone away on the basis of financial inability. Our goal is to find ways for everyone wanting to participate in our programs to do so. We offer limited scholarship funds and opportunities for bartering and work/study. There is space in the attached registration form to let us know if you need financial aid.

Also, in the past we have had people contribute to our scholarship fund. If you'd like to become a sponsor for a student, please let us know in the attached registration form. Recipients' and donors' names and contribution amounts will be kept anonymous.

Please feel free to contact the office at 247-2700 for more information.

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# Registration Form

Student \_\_\_\_\_ Instrument(s) \_\_\_\_\_

DOB or adult \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

2nd Parent/  
or Guardian (if applicable) \_\_\_\_\_

Phone \_\_\_\_\_ Home Work Cell  
Phone \_\_\_\_\_ Home Work Cell  
Email \_\_\_\_\_

Phone \_\_\_\_\_ Home Work Cell  
Phone \_\_\_\_\_ Home Work Cell  
Email \_\_\_\_\_

(We use email to share news and information with students. We do not share our email list with any outside companies or organizations.)

Student cell phone (if applicable) \_\_\_\_\_

Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I agree to the written policies above. \_\_\_\_\_

Signature

Please print name

### Optional Permission to Take and Use Photos:

I authorize Hands-On Music to photograph me or my children and to use the photos or other digital reproductions for purposes such as publicity, advertising, and website content. I understand that all photos used will be published without names or identifying details and that I may review any images held by the school at any time. I understand that no royalty, fee or other compensation shall become payable to me by reason of such use.

Please sign for photo permission: \_\_\_\_\_

### FINANCIAL AID

- \_\_\_\_ Check here if you are interested in lessons and/or classes but cannot afford them.  
If you can afford part of the tuition, how much of the total cost can you comfortably pay? \_\_\_\_\_.
- \_\_\_\_ Check here if you are interested in bartering a service or product in exchange for all or part of your tuition.  
Service or product: \_\_\_\_\_
- \_\_\_\_ Check here if you are interested in becoming a sponsor for another student. We will contact you to discuss specific details. Your name and amount contributed will be kept anonymous.

### STUDENT QUESTIONS

Previous musical experiences: Instrument(s) played: \_\_\_\_\_ # of years \_\_\_\_\_  
Do you read music / tablature? \_\_\_\_\_ Play by ear? \_\_\_\_\_

What musical style(s) are you most interested in learning? \_\_\_\_\_

Who are your musical influences? \_\_\_\_\_

What are your personal objectives / goals in learning to play your instrument? \_\_\_\_\_

Additional comments: \_\_\_\_\_

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